

CITY OF FAIRFIELD
STATE OF CALIFORNIA

REQUEST FOR QUALIFICATIONS (RFQ)

**Engineering Staff Augmentation Services
For Capital Improvement & Development Projects**

Addendum No.2

March 19, 2024

This constitutes Addendum No. 2 to the Engineering Staff Augmentation Services for Capital Improvement & Development Projects Request for Qualifications.

Questions & Responses - Email

1. The City of Fairfield has prepared the attached responses to questions received by email in accordance with the Request for Qualifications requirements.

APPROVED:



Jason Riley, P.E.
Assistant City Engineer

END OF DOCUMENT

Request for Qualifications
Engineering Staff Augmentation Services for Capital Improvement & Development Projects
Consultant Questions & Responses
March 19, 2024

Questions (Q) & Responses (R):

- Q1. Would the City be open to extending the deadline?
- R1. The deadline for Statement of Qualifications submittals has been extended to 2:00 p.m. on Thursday, April 4, 2024 as provided in Addendum #1.
- Q2. Would the City be open to waiving the hardcopy requirement for this Request for Qualifications?
- R2. No. Statement of Qualifications must be submitted in hardcopy format as provided in the Request for Qualifications.
- Q3. In the introduction letter, under *General Work Description*, it mentions the RFQ has been designed to ensure that “engineering design services” are procured... Also, Under Section 3, C. *Questions Regarding RFQ*, in the *Subj:* line it again mentions Engineering Design Services. Are engineering design services included in the scope of services?
- R3. The City of Fairfield is seeking engineering staff augmentation services through this request for qualifications solicitation. Engineering design services are not required nor requested as part of the scope of services. All references to “engineering design services” shall be replaced with “engineering staff augmentation services” for clarity within the solicitation documents.
- Q4. Under Section 2, B. *Project Overview* it mentions Task Orders. If more than one consultant is selected for services will each consultant have to compete for the same Task Order work?
- R4. If more than one consultant is selected, Task Orders will be assigned to the consultant(s) best qualified for the specific scope of work as determined by the City of Fairfield.
- Q5. In *Appendix D* there is a Business License Application provided. If we have a current Business License, do we need to include a copy or reference it?
- R5. A valid Business License with the City of Fairfield is required prior to award and execution of a Professional Services Agreement. A copy of the Business License is not required to be included with the Statement of Qualifications submittal. If the consultant holds a valid Business License, the consultant may choose to include a copy or reference to the Business License with the submittal.