



# FAIRFIELD POLICE DEPARTMENT TRAINING BULLETIN

09/29/11

## Pursuit Report Form (CHP187A)

At the request of the California Highway Patrol, and to facilitate the RIMS paperless system, CHP-Pursuit report form (CHP 187A) can now be completed on-line.

To do this, go to CHP's website at [www.chp.ca.gov/](http://www.chp.ca.gov/) Click on the publications tab, and go to the pursuits drop down menu. Highlight the box titled Pursuit Report (Form 187a) and click on it. This will open the two page form. Page one is the form itself and page two the directions for completing the form. Complete the form as you normally would.

When complete, the form will need to be saved to the "S" drive folder. Click on "File" on the upper left hand corner of the page. Click "Save as", and select the "S" drive folder. Using the drop down menu, go to Patrol Files, and click on the folder marked "Pursuit Report Forms". Save the Pursuit Report Form to this file under the case number you have initiated. Advise your Supervisor when the report is complete, and placed in this "S" drive folder.

Per Lexipol Policy 314.8, Reporting Requirements, the CHP 187A form will be reviewed by the Watch Commander. The Watch Commander will send the completed Report Form to [PursuitReport@chp.ca.gov](mailto:PursuitReport@chp.ca.gov), as an e-mail attachment. The CHP 187A form will be printed and forwarded to Records, where it will be scanned into RIMS. Watch Commanders will be responsible for review of Dispatch related materials associated to pursuits.

All Pursuit Report forms must be submitted within thirty days of the incident. CHP 187A forms will be kept in report writing and can be used with your Supervisors approval, should technical difficulties arise.