



CITY OF FAIRFIELD TEMPORARY/MISC. SIGN APPLICATION

Community Development Department

New Application Renewal

SIGN LOCATION AND APPLICANT INFORMATION

LOCATION OF PROJECT (ADDRESS)	ASSESSOR'S PARCEL NUMBER(s)
NAME OF PROPOSED PROJECT	EMAIL ADDRESS
APPLICANT NAME/CONTACT PERSON	PHONE () - CELL
APPLICANT ADDRESS	CITY STATE ZIP
PROPERTY OWNER NAME	PHONE () - CELL
PROPERTY OWNER ADDRESS	CITY STATE ZIP

PROPERTY OWNER'S CONSENT – I declare under penalty of perjury that I am the owner of property involved in this application. I certify that all of the submitted information is true and correct to the best of my knowledge and belief. (Property owner authorization letter is acceptable).

X _____

PROPOSED SIGN INFORMATION

<input type="checkbox"/> A-Frame Permit fee: \$100	<input type="checkbox"/> BANNER(S) Permit fee: \$100 each	<input type="checkbox"/> INFLATABLE Permit fee: \$250
LOCATION	LOCATION ON BUILDING	LOCATION
HEIGHT _____ WIDTH _____	LENGTH OF BUILDING FAÇADE _____ SIZE: HEIGHT _____ LENGTH _____ SQ. FT. _____ SIZE: HEIGHT _____ LENGTH _____ SQ. FT. _____	SIZE: HEIGHT _____ DATES OF DISPLAY _____ DATES OF DISPLAY _____

A-FRAME, BANNER AND INFLATABLE SIGN REQUIREMENTS

- A-Frames shall not be greater than four (4) feet in height and width and must be placed within a landscaped area. Only one per merchant.
- For banners, the merchant must have an existing approved sign. Banners shall not be greater than 60% of the length of the building elevation on which it is displayed. Maximum of two (2) banner per merchant.
- Inflatable signs must be displayed within a required landscape area. No more than one (1) inflatable sign per merchant to be displayed for a period not to exceed 15 days up to six (6) times per year.

SUBMITTAL REQUIREMENTS

- Two (2) sets of dimensioned drawings consisting of sign drawings indicating the material, style and exact dimensions of the sign (photo acceptable)
- All e-TraKiT online applications shall include all required plans electronically in PDF format as attachments

FOR DEPARTMENT USE ONLY

RECEIVED BY	DATE	FEE RECEIVED \$	RECEIPT NUMBER	APPROVED BY	DATE
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CONDITIONS _____

Section 25.1304 Regulations for On-Site Signs

C. Specific Regulations for Temporary and Miscellaneous Signs. The following paragraphs establish regulations for the maximum number, location, maximum area, maximum height, and/or specific regulations for all signs of a temporary nature that are allowed in the City.

1. Banners

- a. All banner copies shall be promotional in nature and shall not include business identification as its primary copy.
- b. The length of the banner shall not be greater than 60% of the length of the building elevation on which it is displayed.
- c. All businesses applying for banner(s) shall have existing approved permanent signs meeting City sign ordinance requirements.
- d. Any business within any commercial zoning district may display one banner per façade up to a maximum of two banners.
- e. There will be no regulation of the hours or days for the display of banners.
- f. Banners must be affixed to the façade of the building.
- g. No banners shall be located on the roof of the building.
- h. Banners will not be allowed to be affixed to vehicles or other permanent or temporary structures within any required parking areas.
- i. An annual permit with an associated fee of \$100 shall be required for each banner.

5. Inflatable Signs. No more than one inflatable sign shall be allowed to be displayed for a period not to exceed 15 days up to six (6) times a year, except as provided in Section 5.2 below.

- a. Temporary seasonal business shall be allowed to display inflatable signs for the duration of their temporary use.
- b. Inflatable signs shall be allowed to be placed within required landscape areas provided the landscaped areas are well maintained and meet current City standards for landscaping.
- c. Inflatable signs shall not be placed within the public right-of-way, or within any required parking area unless authorized by a Special Sign District, and shall not be placed within any path of travel required by the Americans with Disabilities Act.
- d. Inflatable balloons shall be allowed to be placed only in locations on the property where the height of the balloon does not exceed its setback to the property line. This is to ensure that if the balloon goes down, it does not go down on adjacent properties.
- e. An annual permit with an associated fee of \$250 shall be required for each inflatable sign, except for Temporary Seasonal business which will not be required to pay a fee up to and above the cost of a temporary permit as required by the City per Section 25.1304 (C) 14.

16. Portable Signs

- a. Portable signs shall include signs such as I-frames or other similar non-permanent signs, but does not include signs displayed on or attached to vehicles, trailers, carts, or similar devices.
- b. Portable signs shall not be greater than four feet in height or width.
- c. Portable signs shall be professionally manufactured. No hand painted or other non-professional appearing portable signs shall be allowed.
- d. Any business within any commercial zoning district may display a maximum of one portable sign per licensed business on their property.
- e. Portable signs shall not be placed within the public right-of-way, or within any required parking area unless authorized by a Special Sign District, and shall not be placed within any path of travel required by the Americans with Disabilities Act.
- f. Time frame limitations as contained within any Special Sign District governing portable signs shall hereby be eliminated.
- g. Portable signs shall be allowed within the required landscaping areas provided the landscaped areas are well-maintained and meet current City Standards for landscaping.
- h. Portable signs shall be set back from any driveways at a distance that reasonable provided adequate line of sight.
- i. No off-site portable signs shall be permitted on public property or within any City right-of-way (except as provided herein) under any circumstances. All off-site portable signs shall be removed immediately and destroyed.
- j. All new sign programs for multi-tenant commercial projects per Section 25.1303 (a) 3 shall include regulations for the number, location, and placement of portable signs consistent with this section
- k. An annual permit with an associated fee of \$100 shall be required for each portable sign.

17. Bus Shelter Signs

Signage shall be permitted on permanent Bus Shelters installed by the Fairfield Suisun Transit District. The amount of signage shall be limited to two signs. Each sign shall be no greater than four feet eight inches in width and seven feet five and a half inches in height.

25.1303 Sign Approvals

F. Enforcement. The City shall keep an up to date log of all permits issued for all banners, portable signs, or inflatable signs by business name and address. Businesses displaying illegal banners, portable signs, or inflatable signs shall receive a warning notice requiring that the business secure a permit within 10 days. Notice shall include all pertinent information necessary for the business to apply for a sign permit for their sign. If not permit secured within 10 days of receipt of the warning, a fine as specified by City code shall be issued immediately to the business displaying the illegal sign or banner. Fines will continue to be issued on a daily basis until such time as the illegal sign is removed or permit is acquired by the business.