

Community Development Block Grant Program



FY 2019-20 Annual Action Plan Third Year of the 2017-22 Consolidated Plan

City Manager's Office
Quality of Life Division
1000 Webster Street
Fairfield, CA 94533

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

The City of Fairfield (City) is an entitlement jurisdiction that receives federal funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program. The CDBG Entitlement Program provides annual grants on a formula basis to entitled cities and counties to develop viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low- and moderate-income persons.

As a CDBG entitlement jurisdiction, the City is required to prepare an Annual Action Plan (AAP) that specifies how CDBG funds will be spent and describes the activities that the City will undertake to meet the goals and priorities of the Consolidated Plan (Con Plan). This document is the Third Year Annual Action Plan for the 2017-2022 Con Plan period, which covers the 2019-2020 program year.

For FY 2019-2020, the City of Fairfield was granted \$830,469 in CDBG funding to address the priority needs in the community. Specific funding resources will be utilized based on the opportunities and constraints of each particular program or project.

The City of Fairfield adopted a Neighborhood Revitalization Initiative (NRI) consisting of the formally identified Neighborhood Revitalization Strategy Area (NRSA) as a way to target CDBG resources in support of community revitalization efforts. The sub-areas of Fairfield that make up the City's NRSA are the West Texas/Downtown area and the North Texas area. This AAP will identify the use of CDBG funding as well as additional resources for activities that will address the priorities and goals of the 5-Year Con Plan and the Neighborhood Revitalization Initiative. The AAP will also describe the barriers identified by the City and the planned actions to be taken to address them.

In FY 2019-2020, the City will continue to implement steps to protect individuals from housing discrimination by taking steps to affirmatively further fair housing through the creation of a new Analysis of Impediments to Fair Housing Choice. This report identifies factors in a community that contribute to housing discrimination and creates an action plan to mitigate these impacts. The City is also expanding outreach to people in Fairfield with limited English proficiency and ensuring that all funded agencies have capacity to serve persons with disabilities and those who are not proficient in the English language.

Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan provides information related to the proposed geographic distribution of investment. It includes a general description of the homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty.

Fairfield has a number of public service needs, affordable housing, homeless, and non-homeless community development needs, as identified in this Annual Action Plan, the Neighborhood Revitalization Initiative as well as through the consultation and citizen participation processes. The Consolidated Plan anticipates using CDBG funds to assist in achieving Fairfield City Council and community goals to address the various needs of the community. The City has identified the following goals that provide the framework for the Annual Action Plan:

Public Service

- Affordable Housing
- Drug or Violence Prevention
- Homeless Services
- Senior Services
- Youth Services

Non-Public Service

- Economic Development
- Fair Housing
- Infrastructure Development
- Public Facilities

Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Fairfield is nearing the completion of the second (2018-2019) year of the 2017-2022 Consolidated Plan period. Most projects are on target to meet and exceed goals. The City used CDBG funds to support a wide range of activities.

During the second year of the City's Con Plan, the City was able to provide for housing rehabilitation, provide public services, and improve public facilities and infrastructure. The City will continue to assess all funded activities to ensure that its Consolidated Plan goals and objectives for each priority are met.

Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Citizen participation is at the forefront of Housing and Community Development strategies, planning, and implementation. To best serve the community, citizen involvement is vital to assure that

activities are well suited to local needs. Individual communities possess unique qualities that are more fully understood at the community level among those who live, work, and own within the area.

The City uses several methods to encourage and broaden citizen participation and consultation with other public and private agencies. Opportunities for public participation and consultation with other agencies included four meetings held by City staff, three of which were neighborhood meetings in the community. Community meetings were noticed via Social Media, City Website, and local newspaper. Several notices were published in English, Spanish and Tagalog, the three most prevalent languages spoken in Fairfield by limited English proficiency (LEP) residents. One meeting was held at a neighborhood church located in the Neighborhood Revitalization Strategy Area, another was held at a centrally located park also located in the Neighborhood Revitalization Strategy Area, and another was held at the local Farmers Market which is also located in the Neighborhood Revitalization Area.

All opportunities were broadly noticed to the general public, housing providers and service agencies. Our three community meetings were very well attended by residents and involved citizen participation through an interactive discussion and activity about their view of the community needs. Over 200 community residents, local agencies and youth participated in the meetings and all lived and/or worked in Fairfield.

The City put a call out for proposals and staff reviewed applications for eligibility. The CDBG Advisory Committee, composed of five Public Interest members from the community, one member of the Youth Commission and one member from the Planning Commission participated in community meetings and public hearings during the development of the City's Annual Action Plan update. They also reviewed applications for CDBG funding, received testimony from applicants, conducted a rating and ranking process, made annual CDBG allocation recommendations for City Council and reviewed the Consolidated Annual Performance Evaluation Report detailing the City's progress toward accomplishing the goals set forth in the Plan.

The Public Notice was published in the local newspaper in English, Spanish and Tagalog on June 1, 2019 for a 30-day Public Review and Comment period. The draft Annual Action Plan was made available to the public in all three languages, and was followed by a City Council meeting on July 2, 2019 at which time the Fairfield City Council approved the FY 2019-2020 Annual Action Plan.

Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public comments received consists of feedback from various community meetings and primarily from three community meetings held on December 15, 2018, May 18, 2019 and May 30, 2019 within the Neighborhood Revitalization Strategy Area (NRSA) to survey area residents about potential use(s) for CDBG funds. Staff surveyed a total of approximately 200 attendees at all meetings by providing CDBG eligible categories to choose from and asking residents to rank in order of priority. The top five priorities chosen by the public include:

- Drug and Violence Prevention
- Economic Development
- Fair Housing
- Homeless Services
- Housing

The CDBG project recommendations were evaluated using the City's Quality of Life Task Force annual review procedures outlined in the Neighborhood Revitalization Initiative; CDBG National Objectives; community input; and the Five-Year Consolidated Plan adopted for FY 2017-2022, as a guideline for prioritizing project funding recommendations.

Summary of comments or views not accepted & reasons for not accepting them

Any and all comments are welcome and accepted. Only one written comment was submitted.

Summary

The Consolidated Plan is a strategic plan that utilized data and public input to determine priority housing and community needs. The Annual Action Plan is the expenditure plan for the use of CDBG funds to address identified priority needs. The City's overall objective for the CDBG program is to create a viable community by providing decent housing, a suitable living environment, and economic opportunities, principally for persons of low- and moderate-income. To accomplish this objective and to stay on target for its Five Year Consolidated Plan goals for 2017-2022, the City will fund a variety of medium and high priority level programs and projects with CDBG funds during FY 2019-2020.

PR-05 Lead & Responsible Agencies – 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 1 – Responsible Agencies		
Agency Role	Name	Department/Agency
CDBG Administrator	FAIRFIELD	City Manager's Office, Quality of Life Division

Narrative (optional)

The City of Fairfield is the lead agency responsible for coordinating the development of the Consolidated Plan. The City Manager's Office, Quality of Life Division recently took over as the primary agency within the City responsible for administering programs covered by the Consolidated Plan. It is responsible for the administration and implementation of the CDBG program and staffs the CDBG Advisory Committee.

Consolidated Plan Public Contact Information

Dawn M. La Bar
City of Fairfield, City Manager's Office
dlabar@fairfield.ca.gov
707 428-7749

Sullina D. Sanchez
City of Fairfield, City Manager's Office
ssanchez@fairfield.ca.gov
707 428-7729

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

Introduction

This Action Plan was developed through an extensive public process including three community meetings, a call for proposals, and several public meetings. Consultation with specific types of community partners follows below.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Fairfield regularly works closely with local and regional housing and service providers to network and share resources and best practices for success. These organizations were consulted during the planning process, including local and regional housing service providers, mental health agencies, fair housing service providers, social services outreach, organizations that provide outreach and services to Spanish-speaking residents and homebound residents, and others. These organizations, along with the CDBG Administrator, regularly attend the County’s Continuum of Care meetings and were encouraged to attend all meetings related to the preparation of the Annual Action Plan to provide input and insight. Staff from these agencies, and sometimes their colleagues, if directed, were interviewed directly to gain additional insight on community needs and priorities. Staff regularly participates in regional and local collaboratives, including the Fairfield Homeless Collaborative, comprised of faith-based service providers in low-income areas, the Fairfield Homeless Roundtable, comprised of regional homeless and low-income service providers, and attended a series of Community Needs Assessment meetings to interview attendees in need of housing and services within the Neighborhood Revitalization Strategy Area.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Fairfield is a leader among the entities that contribute towards the Housing First Solano Continuum of Care’s (CoC) efforts to address the needs of people at risk of or currently experiencing homelessness. The City holds seats on the Continuum of Care Board of Directors as well as the CoC’s Collaborative Applicant and Community Action Agency, the Community Action Partnership of Solano, Joint Powers Authority (JPA). City representatives have participated in the review and rank panels for Housing First Solano’s CoC Program local competitions, Community Service Block Grant competitions, and Emergency Solutions Grant Program competitions. The City of Fairfield participated in the biennial 2019 Solano Homeless Point In Time Count, and is now utilizing the HUD recognized Homeless Management Information System to better provide resources to homeless, those at risk of homelessness, and low-income individuals and families.

The City of Fairfield participated in the creation and implementation of Neighbors Helping Neighbors: Forward Together, a Five-Year Strategic Plan to Reduce Homeless in Solano County starting in 2017.

The City of Fairfield adopted a formal Homeless Strategy that supports the implementation of Neighbors Helping Neighbors: Forward Together. Fairfield's City Manager was the lead proponent for raising jurisdictional investment in the expansion of Resource Connect Solano, Housing First Solano's Coordinated Entry System. Fairfield's Homeless Intervention Team's street outreach efforts assist people experiencing homelessness by connecting them to the area emergency shelters and Coordinated Entry System.

In these efforts, the City is a leading partner in the CoC's initiatives to understand and address the needs of subpopulations of people at risk of or experiencing homelessness, particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. With financial and marketing support from the City, CoC and JPA staff provide annual CoC trainings on the needs of these subpopulations. Fairfield representatives are part of CoC leadership conversations on developing strategies to address specific subpopulations needs, including culturally sensitive housing and supportive services programs.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Community Action Partnership of Solano, Joint Powers Authority (JPA), of which the City of Fairfield is a founding member, is the entity responsible for facilitating the Housing First Solano Continuum of Care's receipt and implementation of Emergency Solutions Grant (ESG) funding. A representative for the City of Fairfield was part of the rank and review panel to select recipients for 2017 and 2018 ESG funding.

In 2016 and 2017, the JPA was a party to a Memorandum of Agreement with the Sacramento Housing and Redevelopment Agency (SHRA) for the latter to serve as the administrator for ESG Continuum of Care Allocation funding. Under that arrangement, the City of Fairfield participated in conversations reviewing SHRA's management and monitoring intentions for the 2016 and 2017 ESG recipients. In 2018, the JPA developed performance standards for and evaluating the outcomes of projects and activities assisted by ESG funds.

The JPA also serves as the Homeless Management Information System (HMIS) Lead for the Housing First Solano Continuum of Care. As the HMIS Lead, the JPA is responsible for the drafting of the CoC's current set of Policies and Procedures for the administration and operation of this HMIS, as well as the continuing evolution of those Policies and Procedures. JPA staff hold quarterly HMIS User Group Meetings open to any provider in the CoC using HMIS. The JPA subsidizes HMIS licensing for qualifying housing and service providers. JPA staff also provides all annual certifications and daily technical support of HMIS users throughout the Continuum of Care.

Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Community Action Partnership (CAP) Solano, JPA
	Agency/Group/Organization Type	Services-homeless; Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless, Families with children, Veterans, Unaccompanied youth; Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CAP Solano consists of local governments collaborating to provide oversight and resources to organizations that creatively deliver successful services to low-income people. As a seat holder on the JPA, the City meets monthly with the Board to identify opportunities for the coordination of public services for homeless and persons at-risk of being homeless in Fairfield.
2	Agency/Group/Organization	SHELTER, INC. OF CONTRA COSTA COUNTY
	Agency/Group/Organization Type	Housing; Services – Housing; Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless, Families with children, Veterans Unaccompanied youth; Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SHELTER Inc. is a critical provider of housing and homeless services. The mission of SHELTER, Inc. is to prevent and end homelessness for low-income, homeless, and disadvantaged families and individuals by providing housing, services, support, and resources that lead to self-sufficiency. The City has worked with their Executive Director, Director of Programs and the Director of Shelter Services to best understand how to address the needs of Fairfield residents. The City also works closely with their Executive Director on the Housing First Solano (CoC Board), developing policy and procedures for Coordinated Entry and other efforts.
3	Agency/Group/Organization	Fair Housing Advocates of Northern California
	Agency/Group/Organization Type	Housing; Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment; Public Housing Needs; Fair Housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City and Fairfield Housing Authority works closely with Fair Housing Advocates of N. California to offer comprehensive fair housing services in the city of Fairfield. The City receives quarterly reports outlining the specific types of cases that the agency is working on. Fair Housing Advocates of Northern California helps produce a detailed picture of the issues which need to be addressed to help end housing discrimination. This helps the City to accurately react to emerging trends and provide training or outreach to end discrimination, and to inform our reporting on the Analysis of Impediments to Fair Housing Choice (to be updated this year).

4	Agency/Group/Organization	Fairfield Housing Authority
	Agency/Group/Organization Type	PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Fairfield Housing Authority was consulted through the development of the Draft Annual Action Plan. The anticipated outcome included production and verification of data on recipients of Section 8 vouchers and people on the waiting list, as well as data and/or input in the Affordable Housing and Public Housing Annual Action Plan sections.
5	Agency/Group/Organization	City of Fairfield - Community Development
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Fairfield - Community Development division was consulted through the development of the Draft Annual Action Plan. The anticipated outcome included data and/or input in the Barriers to Affordable Housing, Other Actions and the Lead Based Paint Annual Action Plan sections.
6	Agency/Group/Organization	Special Care Supported Living Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Special Care Supported Living Services is a local nonprofit and was consulted regarding their services to people with developmental disabilities and medical needs.

Identify any Agency Types not consulted and provide rationale for not consulting

All groups were either consulted or invited to participate. There was no decision to exclude any groups.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts		
Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing First Solano	The Continuum of Care works to end homelessness by: Facilitating multi-agency cooperation and coordination, Connecting persons experiencing homelessness with housing, job, family, and medical resources, and Securing funds from the State of California, Department of Housing and Urban Development, and private organizations to end homelessness.
City Housing Element	City of Fairfield	The Fairfield Housing Element addresses housing development, rehabilitation, and conservation. It sets forth actions the City will undertake to assist residents to maintain their homes and to help ensure that there is an adequate supply of safe, affordable housing for existing and future residents.
Opening Doors	Federal Government	Opening Doors is the first comprehensive federal strategic plan to prevent and end homelessness and was presented to Congress on June 22, 2010. The Plan was updated and amended 2012 and again in 2015 to reflect what was learned from the work taking place across government and in communities.
Neighbors Helping Neighbors: Forward Together	CAP Solano JPA	The CAP Solano JPA Neighbors Helping Neighbors: Forward Together is the 5-Year Regional Strategic Plan to Respond to Homelessness in Solano County. The Guiding Principles, Goals, and Core Strategies of Neighbors Helping Neighbors demonstrate the community's commitment to developing and supporting a Housing First Coordinated Entry System in an intentional, organized way.

Narrative (optional)

The City Manager's Office, Quality of Life Division is the lead department responsible for the administration of the CDBG program. In the implementation of the 2017-2022 Consolidated Plan and each of the five Annual Action Plans, the City Manager's Office is responsible for all grant planning, management and monitoring duties necessary to comply with HUD regulations and City policy.

AP-12 Participation – 91.105, 91.200(c)

Summary of citizen participation process/efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

City staff developed a detailed participation plan as part of the 2017-2022 Consolidated Plan. As required by HUD, non-profits and community residents were provided adequate opportunities to review and comment on the original Citizen Participation Plan and on substantial amendments to the plan, if necessary.

Citizens were engaged through community meetings, surveys, public hearings, and individual meetings. Citizens who participated in the process received extensive information about the Con Plan, the citizen participation process, and the HUD requirements for an Entitlement City, the amount of funding that the City anticipates receiving and how the City can use those funds. Residents were given the opportunity to provide City staff with input on the prioritization of community needs. Each of these efforts, including the review of HUD Data and relevant policy documents, assisted the City in its goal setting efforts.

At each step in the process, the City was careful to ensure that low- and moderate-income residents, members of minority groups, agencies involved in the provision of services to these populations, and others who are directly impacted by the programs and activities supported by the Con Plan programs had the opportunity to be actively involved.

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
1	Social Media	Non-targeted/ broad community	Notice of Public Meeting on Dec.15 2018.Approximately 60 people present.	Top responses from survey included pot-hole repair, increased lighting, and landscape.	Any and all comments are welcome and accepted.	https://bit.ly/2KW FYFN
2	Public Meeting	Minorities; Non-English speaking – Spanish & Tagalog; Persons with disabilities; Non-targeted/ broad community	Notice of Public Meeting for May 18 and 30. In total, approximately 120 people attended.	Top responses from survey included Fair Housing, Housing, Homeless and Drug/Violence Prevention.	Any and all comments are welcome and accepted.	https://bit.ly/2WN A4Jc

Table 4 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted & reasons	URL (If applicable)
3	News-paper Ad	Minorities; Non-English Speaking - Spanish & Tagalog; Persons with disabilities; Non-targeted/ broad community	Notice of Public Comment and Public Hearing at July 2 Council meeting.	No comments received.	Any and all comments are welcome and accepted.	NA
4	Public Hearing	Non-targeted/ broad community	About 30 people attended the July 2, 2019 City Council meeting.	No comments received.	Any and all comments are welcome and accepted.	NA

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Fairfield anticipates receiving approximately \$2.4 million in CDBG funds for the remaining duration of the 2017-2022 Consolidated Plan and as shown in the table below. In addition to CDBG funds, other potential funding sources available to address housing and community development needs in Fairfield include HOME funds through the State Department of Housing and Community Development’s HOME Program, state and federal Low- Income Housing Tax Credits, CalHome, Federal Home Loan Bank Affordable Housing Program, federal and state Continuum of Care funds, and Housing Choice Vouchers. Fairfield also contributes staff time and City General Fund revenue to support housing and community development activities.

Table 5 - Expected Resources – Priority Table								
Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin & Planning Economic Development Housing Public Improvements Public Services	830,469	0	495,819	1,326,288	2,491,407	Prior Year Resources consist of the following: \$224,824 Economic Development Revolving Loan Fund, \$131,665 Housing Revolving Loan Fund, and \$139,330 prior years returned or unallocated resources
Other	public - local	Housing Other	42,000	0	0	42,000	108,000	Former Redevelopment funds will pay for Fair Housing Services (\$42,000)

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Although CDBG regulations do not require matching funding, many of the activities that the City intends to fund through CDBG will require additional public and private resources, and CDBG funds will be used to leverage these other funding sources. The \$495,819 Prior Year Resources breakdown consists of the following: Prior Year CDBG \$139,330, CDBG Housing RLF \$131, 665, and Economic Development RLF \$224,824, The City has a history of using CDBG funds to leverage General Fund revenue and other resources to complete sidewalk improvements and fund fair housing services and emergency shelter operations, and anticipates continuing to fund these activities similarly during the five-year planning period.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City effectively utilizes and allocates all resources at its disposal to address the pressing needs of lower income individuals and neighborhoods in Fairfield.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Table 6 – Goals Summary								
Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2017	2021	Affordable Housing	Neighborhood Revitalization Initiative City of Fairfield	Affordable Housing	CDBG: \$737,370	Homeowner Housing Rehabilitated: 3 Household Housing Unit Direct Financial Assistance to Homebuyers: 10 Households Assisted
2	Homeless	2017	2021	Homeless	Neighborhood Revitalization Initiative City of Fairfield	Homelessness	CDBG: \$40,000	Homeless Person Overnight Shelter: 50 Persons Assisted
3	Youth Services	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative	Youth Services	CDBG: \$65,000	Public service activities other than Low/Moderate Income Housing Benefit: 1070 Persons Assisted
4	Senior Services	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Senior Services	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
5	Fair Housing	2018	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Fair Housing	Housing Successor: \$42,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
7	Economic Development	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative	Economic Development	CDBG: \$224,824	Businesses assisted: 4 Businesses Assisted

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Infrastructure Development	2017	2021	Non-Housing Community Development	Neighborhood Revitalization Initiative City of Fairfield	Infrastructure Development	CDBG: \$73,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 230 Households Assisted
9	Administration	2017	2021		Neighborhood Revitalization Initiative City of Fairfield	Administration	CDBG: \$166,094	Other: 1 Other

Table 7 – Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	<p>Increase and improve existing lower income and aging housing stock by:</p> <ul style="list-style-type: none"> • increasing the amount of affordable rental housing, particularly for persons with incomes from 0-50% of the Area Median Income (AMI), • preserving existing affordable homeowner housing and increasing access for persons with disabilities by providing housing rehabilitation loans and emergency grants to lower income and disabled homeowners, • preserving existing affordable renter housing by providing housing rehabilitation loans and grants, and • increasing reasonable accommodation for persons with disabilities living in rental housing by providing emergency grants for ADA improvements.
2	Goal Name	Homeless
	Goal Description	<p>Assist unsheltered residents to find shelter and become housed, including:</p> <ul style="list-style-type: none"> • conducting outreach and providing information and referral, • supporting emergency shelter and hotel vouchers, • connecting individuals and families to services and housing, • assisting in the provision of supportive housing and services for persons who are homeless, • providing those who flee family violence and are homeless with services and shelter, • increasing the use of HMIS and conducting the Point in Time count to gather data, • expanding and strengthening partnerships and coordination among stakeholder including faith-based groups, nonprofit agencies, the Veterans Administration, the Public Housing Authorities, and CAP Solano JPA which is the Homeless Continuum of Care entity for this area, and • supporting other efforts to address and reduce homelessness in the City.
3	Goal Name	Youth Services
	Goal Description	<p>Provide at-risk youth and youth from lower income families in the NRSA and throughout the city with opportunities for tutoring, mentoring, recreation, and job skill development.</p>
4	Goal Name	Senior Services
	Goal Description	<p>Provide services to assist elderly persons (age 62 and older) and frail elderly (who require assistance with three or more activities of daily living) to improve their quality of life and help them age in place and avoid institutionalization.</p>
5	Goal Name	Fair Housing
	Goal Description	<p>Provide Fair Housing services to ensure that residents have access to housing of their choice free of discrimination and that disabled residents can access reasonable accommodations for their disabilities.</p>
7	Goal Name	Economic Development
	Goal Description	<p>Provide economic development loans and microenterprise assistance within the NRSA to ensure continuing employment opportunities to economically disadvantaged and unemployed residents.</p>
8	Goal Name	Infrastructure Development
	Goal Description	<p>Improve the quality of life of residents in the NRSA with infrastructure development including:</p> <ul style="list-style-type: none"> • repairing deteriorated and aging streets, sewers and sidewalks; • improving lighting • providing security enhancements to reduce crime rate; • acquiring park infrastructure to provide recreational and social opportunities; • and addressing other infrastructure needs.
9	Goal Name	Administration
	Goal Description	<p>Provide general management, administration and oversight of the CDBG program to ensure compliance with federal rules and regulations, including conducting environmental reviews, monitoring subrecipients, accounting, and coordination and reporting.</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects comprise the FY 2019-20 Action Plan:

Not included in projects because of limitations of IDIS are the following Housing Successor projects:

Fair Housing Services:

- Target Area: Neighborhood Revitalization Initiative and the City of Fairfield
- Goals Supported: Fair Housing.
- Needs Addressed: Fair Housing.
- Description: Fair Housing Services are provided by Fair Housing Advocates of Solano, a division of Fair Housing of Northern California. These services are funded through the Fairfield Housing Authority.
- Target Date: 6/30/2020.
- Estimate the number and type of families that will benefit from the proposed activities: 40 families.
- Location Description: throughout the City of Fairfield.

Planned Activities: intake, counseling and investigation of housing discrimination complaints, mediations with housing providers on fair housing matters, referral and support when filing a complaint or lawsuit, assistance with reasonable accommodation/modification requests for people with disabilities, education programs for tenants and housing providers, and foreclosure prevention counseling.

Projects

Table 8 - Project Information	
#	Project Name
1	SHELTER, Inc. - SHELTER Solano Homeless Shelter & Services
2	The Leaven - After School Tutoring Centers
3	Fairfield Community Services Foundation - Fun on the Run
4	City, Parks & Recreation - Youth Activities Fee Assistance Program
5	City, Parks & Recreation - YES! Program (Youth Empowerment Strategy)
6	Meals on Wheels of Solano County - Senior Meal Delivery
7	City, Community Development - Economic Development RLF
8	Casa Nova Mobile Home Park - MHP Improvements
9	Child Start Inc. - Woolner Head Start Center
10	CA Human Development - Prkwy Plaza Elderly Housing Emergency Alert System
11	City - Homeowner Housing Rehabilitation Loans
12	City - First Time Home Buyer Program
13	City - 19-20 CDBG Program Administration

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Action Plan targets resources to residents in the City's Neighborhood Revitalization Strategy Area and represents all of the highest priorities identified in the Consolidated Plan. This includes the City's most vulnerable residents who are homeless, elderly, frail elderly, seniors as well as youth from lower income households. The Action Plan also addresses the housing needs of lower income households, especially those in identified lower income census tracts and block groups.

Given that the homeless and special needs populations have a variety of obstacles to accessing housing and community services, the City of Fairfield continues to provide both CDBG and Housing Successor funds for these purposes. This includes homeless activities, housing rehabilitation activities, infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

AP-38 Project Summary

Project Summary Information

Table 9 – Project Summary		
1	Project Name	SHELTER, Inc. - SHELTER Solano Homeless Shelter & Services
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Homeless
	Needs Addressed	Homelessness
	Funding	CDBG: \$40,000
	Description	To support case management and employment services assistance to help homeless clients at SHELTER Solano, Inc. stabilize their lives and build income for obtaining and maintaining permanent housing.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	120 homeless individuals both male and female, many of whom will be chronically homeless
	Location Description	310 Beck Ave, Fairfield
	Planned Activities	The Case Manager works directly with clients to identify their strengths and challenges and sets goals for moving forward to housing self-sufficiency. SHELTER Solano, Inc.'s Employment Specialist will provide individualized services that may include vocational assessment and counseling, training opportunities, resume and cover letter development, employment search assistance, and post-placement support.
2	Project Name	The Leaven - After School Tutoring Centers
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$15,000
	Description	The Leaven tutoring program will provide after school tutoring and program activities at four - after school centers in apartments in low-income areas.
	Target Date	6/30/2020
	Est. # & type of families to benefit	120 children in low income areas
	Location Description	Four continuing after-school centers in apartments in low income areas
	Planned Activities	Tutoring and after school activities
3	Project Name	Fairfield Community Services Foundation - Fun on the Run
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$20,000
	Description	Will provide funding for staffing and supplies for the operation of one Fun on the Run vehicle, which provides activities for children ages five to fifteen to Fairfield's low income neighborhoods.
	Target Date	6/30/2020
	Est. # & type of families to benefit	700 youth in low income areas
	Location Description	Lower income areas of the City
	Planned Activities	A wide variety of recreational activities for children ages five to fifteen

4	Project Name	City, Parks & Recreation - Youth Activities Fee Assistance Program
	Target Area	Neighborhood Revitalization Initiative City of Fairfield
	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$20,000
	Description	The Youth Fee Assistance scholarship will offset registration costs by 50-90% to enable youth of low income families to participate in fee based programs and events. Each eligible family can receive up to \$500 in assistance annually.
	Target Date	6/30/2020
	Est. # & type of families to benefit	150 youth from lower income families
	Location Description	Various locations
	Planned Activities	Variety of classes and activities
5	Project Name	City, Parks & Recreation - YES! Program (Youth Empowerment Strategy)
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Youth Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$10,000
	Description	Will offer a variety of mentor-led long-term and short-term programs for older youth ages 14-17 to foster social and emotional learning.
	Target Date	6/30/2020
	Est. # & type of families to benefit	100 youth ranging from ages 14-17 from lower income households
	Location Description	Tabor Park, 1082 East Tabor Avenue, Fairfield
	Planned Activities	A variety of recreation-based activities such as athletics, creative arts, and educational programs that each last several months.
6	Project Name	Meals on Wheels of Solano County - Senior Meal Delivery
	Target Area	Neighborhood Revitalization Initiative City of Fairfield
	Goals Supported	Senior Services
	Needs Addressed	Senior Services
	Funding	CDBG: \$20,000
	Description	Meals on Wheels (MOW) - provides nutritious hot meals to homebound seniors as well as active seniors at adult recreation center 5-7 days a week through MOW of Solano County.
	Target Date	6/30/2020
	Est. # & type of families to benefit	400 elderly and disabled persons
	Location Description	Throughout the city of Fairfield
	Planned Activities	Hot meal delivery to elderly and disabled persons.

7	Project Name	City, Community Development - Economic Development RLF
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$224,824
	Description	Economic development revolving loan fund for loans for businesses in the Neighborhood Revitalization Strategy Area to provide employment opportunities to lower income Fairfield residents.
	Target Date	6/30/2020
	Est. # & type of families to benefit	4 businesses located in the NRSA
	Location Description	Various, unknown at this time
Planned Activities	Economic development loans	
8	Project Name	Casa Nova Mobile Home Park - MHP Improvements
	Target Area	City of Fairfield
	Goals Supported	Infrastructure Development
	Needs Addressed	Infrastructure Development
	Funding	CDBG: \$24,000
	Description	Park improvements for Casa Nova Mobile Home Park to benefit the low-income senior residents of the park.
	Target Date	6/30/2020
	Est. # & type of families to benefit	131 senior households
	Location Description	2701 Martin Road, Fairfield
Planned Activities	Remove and prune trees, repair and paint outside community space, repair/replace community gathering space roof and gutters, and repair and maintain retaining walls.	
9	Project Name	Child Start Inc. - Woolner Head Start Center
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Infrastructure Development
	Needs Addressed	Infrastructure Development
	Funding	CDBG: \$25,000
	Description	Funds for maintenance and repair of water main line at the Woolner Head Start Center
	Target Date	6/30/2020
	Est. # & type of families to benefit	1 public facility located in a lower income area
	Location Description	1406 Woolner Avenue, Fairfield
Planned Activities	Repair/replace broken water main pipe underground in the front of the facility, pest control exclusion, repair broken gutters and additional plumbing.	
10	Project Name	CA Human Development - Parkway Plaza Elderly Housing Emergency Alert System
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$24,000
	Description	Replacement and upgrades to Senior emergency services
	Target Date	6/30/2020
	Est. # & type of families to benefit	99 elderly households in low mod-income area
	Location Description	Parkway Plaza Senior Apartments, 188 East Alaska Avenue, Fairfield CA
Planned Activities	Replacement/upgrade for Senior emergency pull-cord system for emergency notification to frail/elderly tenants in low/very low-income housing.	

11	Project Name	City - Homeowner Housing Rehabilitation Loans
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$250,000
	Description	Use of CDBG and Housing Revolving Loan Funds to rehabilitate three (3) homes.
	Target Date	6/30/2020
	Est. # & type of families to benefit	Three lower income households in the NRSA.
	Location Description	To be determined. Will be located in the Neighborhood Revitalization Strategy Area.
Planned Activities	Housing Rehabilitation	
12	Project Name	City - First Time Home Buyer Program
	Target Area	Neighborhood Revitalization Initiative
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$487,370
	Description	First Time Home Buyer Program
	Target Date	6/30/2020
	Est. # & type of families to benefit	Ten lower income households in the NRSA.
	Location Description	To be determined. Will be located in the Neighborhood Revitalization Strategy Area (NRSA).
Planned Activities	First Time Home Buyer Program	
13	Project Name	City - 19-20 CDBG Program Administration
	Target Area	Neighborhood Revitalization Initiative City of Fairfield
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: \$166,094
	Description	Administration of the CDBG program.
	Target Date	6/30/2020
	Est. # & type of families to benefit	N/A - estimate 1
	Location Description	1000 Webster Street, Fairfield
Planned Activities	Administration of the CDBG program	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The Neighborhood Revitalization Strategy Area (NRSA) is the focus for directing assistance in Fairfield. Most of the Economic Development, Public Facilities, Senior Services, Youth Services and investments will occur in the NRSA, as will most of the Housing Rehabilitation activities.

Geographic Distribution

Target Area	Percentage of Funds
Neighborhood Revitalization Initiative	96
City of Fairfield	100

Rationale for the priorities for allocating investments geographically

The Neighborhood Revitalization Initiative was approved by HUD in 2018 and the City continues to support the initiatives outlined in the Plan.

Discussion

Based on the Consolidated Plan, this Annual Action Plan invests CDBG funds in projects that benefit low- and moderate-income people.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

This section specifies goals for the number of households to be provided with affordable housing due to City of Fairfield CDBG expenditures within the 2019-20 program year by household type and type of activity. Per HUD guidelines, this section does not include the provision of emergency shelter, transitional shelter or social services.

Table 11 - One Year Goals for Affordable Housing by Support Requirement	
One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type	
One Year Goals for the Number of Households Supported Through:	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	3
Total	13

Discussion

The City is supporting affordable housing goals by providing \$250,000 to 3 existing lower-income homeowners for housing rehabilitation, and \$487,370 to 10 first-time homeowners who are lower income households.

AP-60 Public Housing – 91.220(h)

Introduction

The Fairfield Housing Authority administers the Section 8 Housing Choice Voucher Program (HCV), Project Based Vouchers, and Tenant Based Rental Assistance. In May of 2019 HUD allocated \$8,465,626 to the Fairfield Housing Authority for Housing Assistance Payments (HAP). The funding from HUD supports monthly rental assistance to 881 households for housing that is affordable, safe, decent and sanitary. This includes the allocation for VASH vouchers which are designated for homeless veteran assistance. In calendar year 2019 the wait list will open for the Housing Choice Voucher, and Project Based Voucher as needed.

Actions planned during the next year to address the needs to public housing

This section is not applicable; the Fairfield Housing Authority does not own or operate any public housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

This section is not applicable; the Fairfield Housing Authority does not own or operate any public housing units.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Fairfield Housing Authority is not designated as troubled.

Discussion

The City of Fairfield, City Manager's Office works closely with the Fairfield Housing Authority to ensure quality housing for all low-income City residents. Due to the City's proximity to the Housing Authority, communication is typically direct and immediate, which results in excellent intergovernmental cooperation.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Fairfield City Council adopted a comprehensive four-part Homeless Strategy to address homelessness in 2015, and revised it in 2017 to include additional nationally recognized programs and policies proven to permanently reduce homelessness. A major component of the strategy is to conduct collaborative outreach to homeless individuals and families and connect them to resources. The City partners with local service organizations and the County in responding to issues of homelessness and poverty, including through the provision of funding and site assistance, public outreach and education, policy development and strategic planning, and coordination and collaboration. The City is also actively involved in the local Continuum of Care, Housing First Solano and encourages the use of the HMIS as a data collection tool for service delivery and funding prioritization. The City is attempting to expand outreach by encouraging partnerships with other service agencies and faith-based organizations not currently involved with the local Continuum of Care.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The 2019 Solano Point In Time Count was conducted on January 23, 2019, and through the help of volunteers, counted unsheltered and sheltered homeless people in Solano County. This snapshot allows the local Continuum of Care to continue to receive HUD funding, track trends concerning subpopulations, identify potential gaps in services and inform future planning, which is important for the implementation of the current regional strategic plan in Solano County. The Community Action Partnership of Solano, Joint Powers Authority (CAP Solano JPA) released the Initial 2019 Solano PIT Count data, and the final report is soon to be issued. The preliminary report shows a slight reduction in Solano County homeless count compared to 2017. Significant strategic regional efforts and the leadership of the CAP Solano JPA have been devoted to this issue in the past several years. CAP Solano JPA is a governmental agency composed of the cities of Benicia, Fairfield, Rio Vista, Suisun City, Vallejo, and Vacaville, and the County of Solano, and is charged with coordinating efforts to reduce poverty and homelessness in Solano County.

Fairfield's Police Department established a full-time Homeless Intervention Team (HIT Team) comprised of two full-time police officers and a social worker who conduct outreach and case management with homeless every day to assess needs and connect them to resources. The HIT Team now works with the county-wide Coordinated Entry System to better collaborate on available resources and triage based on immediate need. The HIT Team conducts regular regional outreach efforts in partnership with area law enforcement, social services, mental health, healthcare, shelter services, animal care, and crisis intervention teams to contact homeless where they are and connect them to resources. In 2018, the HIT Team connected hundreds of people who were homeless to housing and resources including mental health and health care services.

The Fairfield Police Department will continue to host the quarterly Homeless Roundtable meeting, which brings together government agencies and service providers, facilitating a conversation on homelessness. On average, over 40 representatives from a multitude of city, county, state and federal agencies, along with local non-profits and service providers are present at the meetings. The Fairfield Police Department understands that no single agency can cure homelessness, but collaboration with all agencies involved in helping can make a huge difference. The meetings are a part of the ongoing effort of the HIT Team to assist individuals experiencing chronic homelessness to get out of their current situation and into long-term housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

In the last FY, the Fairfield Police Department's Homeless Intervention Team (HIT) worked collaboratively with the local homeless shelter to immediately house homeless individuals and families. Additionally, the HIT Team has established regional relationships with alcohol and drug dependency clinics and other service providers for transitional housing needs. Since January 2019, the HIT Team has created the linkages that resulted in housing - 56 individuals and families at the local emergency shelter.

In FY 2019-20 the City will continue to support a Memorandum of Understanding with other cities in Solano County to continue the expansion of the Coordinated Entry System and the implementation of the strategy. Funding will be through the Fairfield Housing Authority for \$67,000. In addition, the City will work with local service providers to create a homeless work program initiative to help prevent homelessness and promote job skills. The homeless work and housing program will be funded through the Low-Mod Income Housing Asset Fund for \$80,000.

Fairfield's HIT Team and the City Manager's Office have created long-lasting relationships with policy makers on a local, county, state and federal level in order to best access resources and affect policy. City staff from the Police Department and City Manager's Office regularly convene meetings with state and local elected officials to share concerns regarding the effects of chronic homelessness, including seniors and veterans, and seek assistance in accessing funding and resources to better serve the homeless population.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Along with the City of Fairfield, there are many agencies in and near Fairfield that provide assistance to help homeless persons make the transition to permanent housing and independent living. The City assists low-income individuals and families avoid homelessness through several city-supported programs, including HOME and CalHOME programs, CDBG housing rehabilitation, Housing Authority VASH Vouchers, Permanent Supportive Housing Vouchers, Tenant Based Rental Assistance, and in working in partnership with the county-wide Coordinated Entry System, Resource Connect Solano.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City assists low-income individuals and families avoid homelessness through several city-supported programs, including HOME and CalHOME programs, CDBG housing rehabilitation, Housing Authority VASH Vouchers, Permanent Supportive Housing Vouchers, Tenant Based Rental Assistance, and in working in partnership with the county-wide Coordinated Entry System, Resource Connect Solano.

Discussion

The City of Fairfield is diligently collaborating with a wide array of community agencies to address the needs of residents who are unsheltered.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Fairfield continuously reviews on an ongoing basis its policies, Zoning Ordinance and development regulations to reduce barriers to affordable housing. During the past five years, the City adopted a new California-certified Housing Element, a major Specific Plan for development in northeastern Fairfield (Train Station Specific Plan), and a Specific Plan to encourage new development and redevelopment in downtown Fairfield and the West Texas Street corridor (Heart of Fairfield Plan) – both downtown Fairfield and the West Texas Street corridor are within the NRSA. The City also amended its Zoning Ordinance to facilitate construction of accessory dwelling units assisted living (senior) housing, encourage development in downtown Fairfield, and comply with State building code and energy code mandates.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In Fiscal Year 2019-2020, key actions planned will include:

- Ongoing review and, as needed, amendments to the adopted Heart of Zoning Ordinance to further facilitate housing development in downtown Fairfield through flexible zoning requirements related to building design, parking, building height, and mixed use development.
- Active marketing of the multiple Agency-controlled properties in downtown and on North Texas Street to development teams interested in providing both market rate and affordable housing.
- Implement Zoning Ordinance amendments to comply with the California Housing Accountability Act pertaining to project completeness and conformance with General Plan and Zoning Ordinance requirements.
- Implementation of the revised Zoning Ordinance provisions related to accessory dwelling units.
- Continued outreach and coordination with the Fairfield-Suisun School District, Travis Unified School District, and the Fairfield-Suisun Sewer District to address development impact fees associated with accessory dwelling units.
- Completion of the development fee study for the Heart of Fairfield Plan Area to clarify needed infrastructure investments and identify opportunities for fee reductions
- Initiation of the comprehensive City of Fairfield General Plan Update, the first comprehensive update to the General Plan since 2002. Facilitating housing in Fairfield will be a key part of this General Plan Update.

- Submittal of a grant application for the State of California SB2 Planning Grant Program, which will focus on policies and actions to facilitate the development of housing in the City. This may include further incentives for accessory dwelling units, improvements to the City's development review procedures that reduce uncertainty, identification of Zoning Ordinance amendments, and the development of understandable objective design standards.
- Participation in countywide planning efforts to encourage the development of new housing, including efforts spearheaded by Solano Transportation Authority.
- Participation in the Census 2020 Complete Count program to ensure that Fairfield responds to the Census, improving our access to federal and state funds. Completion of development review for project areas in northeastern Fairfield, opening up opportunities for new development in the Train Station Specific Plan Area.

Discussion:

The City of Fairfield is committed to reducing barriers to the creation of housing that is affordable for its residents.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Fairfield uses many strategies to address the affordable housing, enforcement of building codes, homeless, and community development needs identified in the Consolidated Plan. This section provides an overview of the City's ongoing activities and planned future actions to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure and enhance coordination between housing providers and social service agencies.

Actions planned to address obstacles to meeting underserved needs

A shortage of funding for affordable housing, homeless services, and community development activities is the primary obstacle to meeting underserved needs in Fairfield. The City of Fairfield actively pursues federal, state, local, and private funding sources to address underserved needs, and will continue to explore new and existing funding sources during the planning period and in subsequent years.

Actions planned to foster and maintain affordable housing

The City of Fairfield has several policies already in place and additional planned actions to foster and maintain affordable housing during the 2019-20 program year as well as in subsequent years. Ongoing and planned future actions to support the development and preservation of affordable housing are detailed in the City's Housing Element and through the 2017-2022 Consolidated Plan. These actions include, but are not limited to:

- Reduce the impact of development fees on affordable housing
- Provide fee deferrals
- Providing Section 8 Housing Choice vouchers to low-income households through the Fairfield Housing Authority
- Efforts to ensure that City zoning regulations and other policies support the development of affordable and special needs housing
- Monitoring properties with affordability restrictions to determine when restrictions are set to expire and working with property owners to maintain affordability
- Encourage development of second dwelling units as another source of affordable housing, especially for senior citizens and individuals
- Provide fee credits for affordable housing developers
- Provide first-time homebuyer down payment assistance

Actions planned to reduce lead-based paint hazards

The City has developed a Lead Based Paint Implementation Plan (LBP Plan) that describes the actions to be taken, and the responsibility, for compliance with lead-based paint abatement regulations (24 CFR 35 and Title X of the Housing and Community Development Act of 1992) under each of its existing affordable housing programs. In particular, any homes constructed prior to 1978 that are assisted through the City's Homeowner Housing Rehabilitation Program will be in compliance with lead-based paint abatement requirements.

Actions planned to reduce the number of poverty-level families

Fairfield's ongoing economic development efforts help to stimulate economic expansion and job growth, potentially providing employment opportunities that will serve as a means for local lower income households to earn incomes sufficient to overcome poverty.

The Annual Action Plan allocates funding for SHELTER Solano, Inc., which provides shelter and services to families in crisis. Services provided beyond emergency sheltering are affordable permanent housing with supportive services such as intensive case management, supplemental food, transportation, life skills, employment access, job training and shared housing. The City of Fairfield also has other agencies that provide services such as counseling, assistance with finding employment and other services to help families to exit from homelessness.

On an ongoing basis, the City of Fairfield addresses poverty more broadly through City programs and in cooperation with other governmental agencies and local service organizations. The City's affordable housing policies discussed in the Consolidated Plan and in the City's Housing Element assist in providing affordable housing to lower-income households. For many households with poverty-level incomes, affordable housing is a necessary first step in overcoming poverty because households experiencing high housing cost burden, overcrowding or other unstable living environments are often unable to take steps to overcome poverty without first securing suitable affordable housing.

Actions planned to develop institutional structure

The City of Fairfield, City Manager's Office works in conjunction with the Fairfield Housing Authority to ensure quality housing for all low-income City residents. The working relationship between these organizations is strong and facilitative. Due to the City's proximity to the Housing Authority, communication is typically direct and immediate. As a result, gaps in program or service delivery are typically not the result of poor institutional structure or lack of intergovernmental cooperation, but rather due to shortcomings in available resources.

The City of Fairfield engages in ongoing internal coordination and coordination with other agencies to address affordable housing, homelessness, and community development needs in the City, and will continue this coordination during the 2019-2020 program year and in subsequent years. Key agencies in the institutional structure include the City of Fairfield, the Fairfield Housing Authority, Solano County Health and Social Services Department, Solano Transportation Authority, affordable

housing providers, homeless service providers, agencies that offer housing and supportive services to formerly homeless individuals and families and those at risk of homelessness, and other health, special needs, and social service agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Fairfield continues to participate in the Solano County Continuum of Care, which serves a critical role in coordinating services between public agencies, affordable housing providers, and social service agencies. Representatives from the City of Fairfield City Manager’s Office and Fairfield Police Department plan to continue to serve on the Continuum of Care Governing Board to further these efforts.

The City Manager's Office works closely with other City departments and the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Fairfield. The administration of program activities includes housing, public facility and infrastructure improvements, public and social service activities, and economic development activities. Moreover, the City collaborates with public agencies, for-profit agencies, faith-based organizations, and non-profit organizations to leverage resources and the aforementioned programming and services. In addition, on an ongoing basis the City of Fairfield works with affordable housing developers to construct and manage affordable housing in the City and with County agencies and non-profit service providers to provide social services to residents. The City will continue to support these entities to achieve affordable housing, homeless services, and community development goals during the program year and in subsequent years.

Discussion:

As part of the City of Fairfield's ongoing efforts to address the housing and neighborhood revitalization needs of the community, the City has been and will continue to explore additional/alternative funding sources.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

Compliance and Monitoring

Monitoring of Subrecipients: The City of Fairfield works diligently to oversee all CDBG-funded activities to ensure their compliance with federal regulations and timeliness in accomplishing goals and drawing down funds. All activities are on schedule and grant disbursements are made in a timely manner, with all expenditures matching the letter of credit disbursements.

The City follows its Subrecipient Monitoring Plan, which includes:

- Risk Management
- Risk Level Criteria
- Levels of Monitoring
- Administrative Process for Monitoring
- Monitoring Checklist

The City conducts a desk monitoring of all subrecipients on a quarterly basis. Quarterly reports are thoroughly reviewed to compare contract goals to achievements, racial and ethnic distribution of persons served, income level of persons served, and issues reported with program delivery. Requests for Reimbursements and backup are carefully reviewed to ensure compliance with OMB circulars and other HUD regulations prior to payment being released. All projects and programs are required to submit an independent financial audit annually.

Additionally, staff conduct on-site visits to inspect, interview staff, and review project files using the City's monitoring form. Monitoring contact letters, the completed joint monitoring forms, final monitoring results, and any follow-up communication about the monitoring is kept in the Administrative and Project files. Monitoring visits are reported in the Consolidated Annual Performance Evaluation Report (CAPER).

Attachments

Citizen Participation Comments

CITIZEN PARTICIPATION COMMENTS

Comments made at CDBG Action Plan Public Hearing:

No comments received.

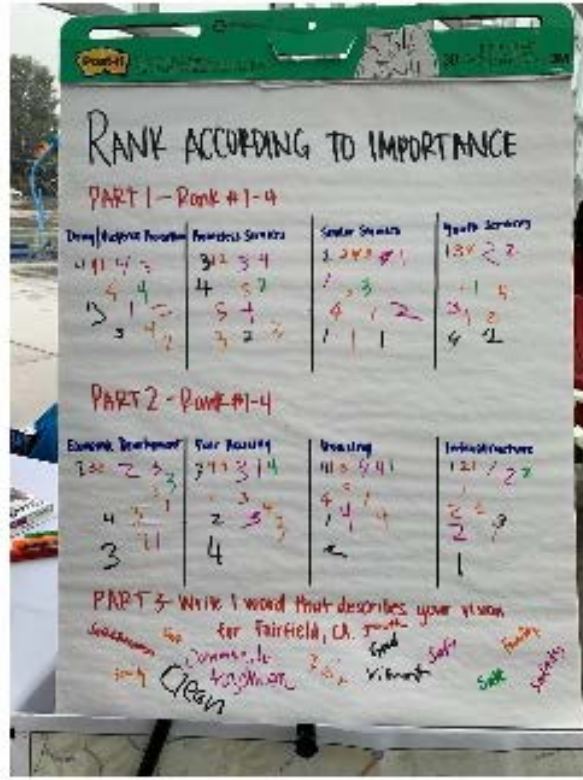
Written Comments Received:

Resident Unknown – Relating to federal funding and homelessness, the City of Fairfield needs to focus on working with the County, Social Services and the U.S. Department of Health and Human Services to leverage resources to address homelessness and affordable housing or it will continue to grow as a problem.

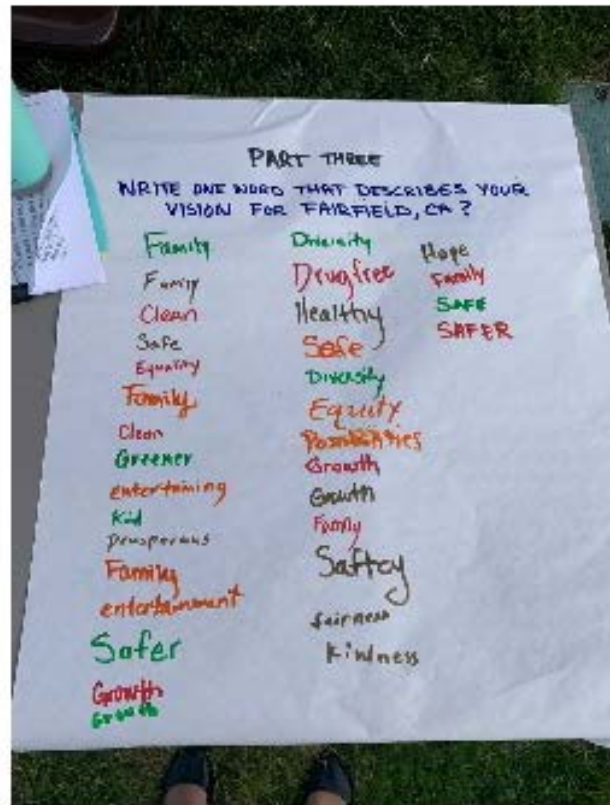
Ranking Survey Responses Collected – 12/15/18:



Ranking Survey Responses Collected – 05/18/19:



Ranking Survey Responses Collected – 05/30/19:



Proof of Publication of Public Notices

PROOF OF PUBLICATION (2015.5 C.C.P.)

STATE OF CALIFORNIA County of Solano

I am a citizen of the United States and a resident of Solano County. I am over the age of eighteen years and not a party to, or interested in, this Legal or Public Notice matter. I am the principal Legal Advertising Clerk for the

DAILY REPUBLIC
1250 Texas Street
P.O. Box 47
Fairfield, CA 94533

a newspaper of general circulation printed and published mornings, daily and Sunday, in the City of Fairfield, County of Solano, which has been adjudged a newspaper of general circulation by the Superior Court of the County of Solano, State of California, Case Number 25875, on June 30, 1952.

I certify under penalty of perjury that the attached Legal or Public Notice has been published in each regular and entire issue of the Daily Republic, and not in any supplement, on the following date(s):

_____ June 1, _____
in the year: _____ 2019 _____

By: _____ Lana Vargas _____
Lana Vargas, Legal Advertising Clerk /

Date: _____ June 3, 2019 _____

This Space For Filing Stamp

PUBLIC NOTICE
City of Fairfield
Community Development Block Grant Program (CDBG)
30-Day Comment Period and Public Hearing Regarding
Proposed CDBG Annual Action Plan for FY 2019-20

The City of Fairfield hereby notifies the general public of the proposed FY 2019-20 Community Development Block Grant (CDBG) Annual Action Plan which identifies how the City plans to use federal monies during the fiscal year to meet the goals and objectives that were approved by the City Council in the Five-year Consolidated Plan for FY 2012-2022.

The City is expected to receive a CDBG allocation of approximately \$830,488 for FY 2019-20. The proposed Annual Action Plan recommends funding for Public Services the amount of 15% of the actual grant amount for high priority programs for Senior Youth, and Homeless. Administration of the CDBG program is recommended at 20% of the grant. The balance of funding is recommended to be utilized for the purpose of creating affordable housing through activities relating to neighborhood revitalization, home buyer assistance and housing rehabilitation. The entirety of these projects are within the HUD Approved Neighborhood Revitalization Initiative targeted areas.

Public Comment Period: The proposed Annual Action Plan will be available for a 30-day public review and comment period beginning June 1 - July 1, 2019 and can be viewed on the City of Fairfield website at www.fairfield.ca.gov. Hard copies are available at the following locations in Fairfield:

- City Manager's Office - Quality of Life Division, 1000 Webster St. 4th Floor
- Community Development Department, 1000 Webster St. 2nd Floor
- City Hall 1st Floor Lobby, 1000 Webster St.
- Fairfield Housing Authority, 823-B Jefferson St.
- Fairfield Civic Center Library, 1150 Kentucky St.
- Fairfield Transportation Center, 2000 Geronimo Dr.
- Fairfield City Clerk's Office, 1000 Webster St. 4th Floor.

Comments must be made in writing to Attn: Dawn La Bar, C/O City Manager's Office CDBG Program, 1000 Webster Street, 4th Floor, Fairfield, CA 94533 or via email at dlabar@fairfield.ca.gov by 5:00 p.m. on July 1, 2019.

Public Hearing: The proposed 2019-20 Annual Action Plan is scheduled for presentation to the Fairfield City Council at a Public Hearing on Tuesday, July 2, 2019 at 6:00 p.m. at the City Council Chambers, 1000 Webster Street, Fairfield, CA.

For more information, please contact Dawn La Bar, Special Projects Manager, at (707) 428-7749, or direct written comments to the Fairfield City Manager's Office - CDBG Program, Attention: Dawn La Bar, 1000 Webster Street, 4th Floor, Fairfield, CA 94533.

The City of Fairfield does not discriminate against any individual with a disability. City publications will be made available upon request in the appropriate format to persons with a disability. If you need an accommodation to attend or participate in this meeting due to a disability, please contact Sullina Sanchez, Housing Finance Analyst, at (707) 428-7729, or ssanchez@fairfield.ca.gov, in advance of the meeting.
DR# 00029305
Published: June 1, 2019

PROOF OF PUBLICATION
(2015.5 C.C.P.)

STATE OF CALIFORNIA
County of Solano

I am a citizen of the United States and a resident of Solano County. I am over the age of eighteen years and not a party to, or interested in, this Legal or Public Notice matter, I am the principal Legal Advertising Clerk for the

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I certify under penalty of perjury that the attached Legal or Public Notice has been published in each regular and entire issue of the Daily Republic, and not in any supplement, on the following date(s):

June 1,
in the year: 2019
By: Lana Vargas
Lana Vargas, Legal Advertising Clerk
Date: June 3, 2019

This Space For Filing Stamp

AVISO PÚBLICO
Ciudad de Fairfield
Programa de Subvenciones para el Desarrollo Comunitario (CDBG)
Período de comentarios de 30 días y Audiencia Pública con respecto al **propuesto Plan de Acción Anual de CDBG para el Año Fiscal 2019-20**

La Ciudad de Fairfield notifica al público en general sobre el propuesto Plan de Acción Anual del Programa de Subvención de Desarrollo Comunitario (CDBG) del Año Fiscal 2019-20 que identifica cómo la ciudad planea usar fondos federales durante el año fiscal para cumplir su meta y los objetivos que fueron aprobados por el Consejo de Ciudad en el Plan Consolidado de Cinco Años de la Ciudad de Fairfield de los años fiscales de 2017-2022.

Se espera que la ciudad reciba una asignación de CDBG de aproximadamente \$880,466 para el año fiscal 2019-20. El Plan de Acción Anual propuesto recomienda la financiación de los Servicios Públicos en el monto del 15% de la subvención total por programas de alta prioridad como para las personas de la tercera edad, los jóvenes personas sin hogar. Para la administración del programa CDBG se recomienda asignar el 20% de la subvención. Se recomienda utilizar el saldo de la asignación de fondos con el fin de crear vivienda asequible a través de actividades seleccionadas con la realización de viviendas, asistencia para propietarios de vivienda y rehabilitación de viviendas. La totalidad de estos proyectos se encuentran en las áreas geográficas dentro de la ciudad de revitalización de vecindad aprobada por HUD.

Período de Comentario público: El Plan de Acción Anual propuesto estará disponible para un período de revisión y comentario público de 30 días que comenzará el 1 de julio al 1 de julio de 2019 y se puede ver en el sitio web de la ciudad de Fairfield en www.fairfield.ca.gov. Copias también estarán disponibles en las siguientes ubicaciones en Fairfield:

- Oficina del Gerente de la Ciudad - División de Calidad de Vida, 1000 Webster St., 4ª planta
- Departamento de Desarrollo Comunitario, 1000 Webster St., 2ª planta
- Oficina Municipal de Fairfield, 1000 Webster St., 1er piso
- La Oficina de Autoridad de Vivienda de Fairfield, 823-B Jefferson St.
- La Biblioteca Centro Cívico de Fairfield, 1150 Kentucky St.
- Centro de Transportación de Fairfield, 2000 Codrington Dr.
- Oficina del Secretario Municipal de la Ciudad de Fairfield, 1000 Webster St., 4ª planta.

Comentarios deben hacerse por escrito a Attn: Dawn La Bar, a la oficina del Administrador de la Ciudad - Programa CDBG, 1000 Webster Street, 4ª piso, Fairfield, CA 94533 o por correo electrónico a dlabar@fairfield.ca.gov a no más tarde de las 5:00 p.m. el 1 de julio de 2019.

Audiencia pública: El propuesto Plan de Acción Anual 2019-20 está programado para una presentación al Consejo de la Ciudad de Fairfield en una Audiencia Pública el martes, 2 de julio de 2019 a las 6:00 p.m. en la Sala de Ayuntamiento, 1000 calle Webster, Fairfield, CA.

For more information, please contact Dawn La Bar, Special Projects Manager, at (707) 428-7749, or direct written comments to the Fairfield City Manager's Office - CDBG Program, Attention: Dawn La Bar, 1000 Webster Street, 4th Floor, Fairfield, CA 94533.

Para obtener más información, comuníquese con Dawn La Bar, Gerente de Proyectos Especiales, al (707) 428-7749, o comentarios directos por escrito a la oficina del Administrador de la Ciudad - Programa CDBG, Atención: Dawn La Bar, 1000 Webster St., 4º piso, Fairfield, CA 94533.

La Ciudad de Fairfield no discrimina contra ningún individuo por discapacidad. Publicaciones de la Ciudad de Fairfield disponibles bajo solicitud en forma adecuada para personas con discapacidad o necesidad de idioma. Si requiere alojamiento o ayuda auxiliar o servicio particular para participar en esta reunión cobija a una discapacidad, por favor comuníquese por adelantado lo antes posible con Sullina Sanchez, Analista de Finanzas de vivienda, al (707) 428-7725, o ssanchez@fairfield.ca.gov pero no más tarde de 48 horas antes de la reunión programada.
DPR 00026307
Published: June 1, 2019

**PROOF OF PUBLICATION
(2015.5 C.C.P.)**

**STATE OF CALIFORNIA
County of Solano**

I am a citizen of the United States and a resident of Solano County. I am over the age of eighteen years and not a party to, or interested in, this Legal or Public Notice matter, I am the principal Legal Advertising Clerk for the

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I certify under penalty of perjury that the attached Legal or Public Notice has been published in each regular and entire issue of the Daily Republic, and not in any supplement, on the following date(s):

June 1,

in the year: 2019

By: Lana Vargas

Lana Vargas, Legal Advertising Clerk

Date: June 3, 2019

This Space For Filing Stamp

**PAMPUBLIKONG PAUNAWA
Lunsod ng Fairfield**

**Community Development Block Grant Program (CDBG)
30-araw na Panahon ng Komento at Pampublikong Pagdinig tungkol sa
Iminumungkahing CDBG taunang Action Plan para sa FY 2019-20**

Ang lunsod ng Fairfield ay itinataguri bilang publiko ang iminumungkahing FY 2019-20 Community Development Block Grant (CDBG) Annual Action Plan na lumalabas sa pila ng lunsod kung paano gagamitin ang federal na pondo para sa taon ng pananalak upang matugunan ang mga layunin na naputuhan ng Konseho ng Lunsod sa loob ng 1 Year Consolidated Plan para sa FY 2017-2022.

Ang lunsod ay inasahang makatangap ng CDBG alokasyon ng humigit-kumulang sa \$230,468 para sa FY 2019-20. Ang iminumungkahing taunang Action Plan ay nagreklamo ng pagpondo para sa mga pampublikong serbisyo sa halaga ng 15% ng aktwal na grant para sa mga sumusunod na programa na binigyan ng mistas na prioridad na mga programa sa CDBG ay inirekomenda sa 20% ng grant. Inirekomenda na ang balanse ng pondo ay gagamitin sa paglikha ng mga aad-irayang pabahay sa pamamagitan ng mga aktibidad na may landlaman sa pagpapalibogong-sigelo ng kapitbahayan, tulugan para sa mga bibliling bahay at rehabilitasyon sa pabalihay. Ang kabuuan ng mga proyektang ito ay salakop ang mga lugar sa loob ng target area sa ilalim ng HUD Approved Neighborhood Revitalization Initiative.

Ang Pagpapalibog ng Pampublikong Komento: Ang iminumungkahing taunang Action Plan ay ay available para sa 30-araw na pampublikong pagpapalibog ng komento. Ito ay gagaganapin mula Hunyo 1 - Hulyo 1, 2019 at makukuha sa lunsod ng Fairfield website sa www.fairfield.ca.gov. Hard copy ay makukuha sa sumusunod na mga lugar sa Fairfield:

- City Manager's Office - Quality of Life Division, 1000 Webster St. 4th Floor
- Community Development Department, 1000 Webster St. 2nd Floor
- City Hall 1st Floor Lobby, 1000 Webster St.
- Fairfield Housing Authority, 823-B Jefferson St.
- Fairfield Civic Center Library, 1150 Kentucky St.
- Fairfield Transportation Center, 2000 Gadenessa Dr.
- Fairfield City Clerk's Office, 1000 Webster St., 4th Floor

Magpapalibog ang mga komento sa pamamagitan ng pagsulat sa Attn: Dawn La Bar, C/O City Manager Office-CDBG Program, 1000 Webster Street, 4th Floor, Fairfield, CA 94533 o mag-email sa dla-bar@fairfield.ca.gov hanggang Hulyo 1, 2019 ng 5:00 ng hapon.

Pampublikong pagdinig: Ang iminumungkahing 2019-20 taunang Action Plan ay nakakapagpapalibog para sa pagtatanghal sa Fairfield City Council sa isang pampublikong pagdinig sa Marso, Ika-2 ng Hulyo, 2019 sa ganap na alas-6:00 n.g. sa City Council Chambers, 1000 Webster Street, Fairfield, CA.

Para sa karagdagang impormasyon, mangyaring kontakin si Dawn La Bar, Special Project Manager sa (707) 428-7149, o sa pagsulat sa Fairfield City Manager's Office - CDBG Program, Attn: Dawn La Bar, 1000 Webster Street, 4th Floor, Fairfield, CA 94533.

Ang lunsod ng Fairfield ay hindi nagdidiskrimina laban sa anumang tao na may kapansanan. Ang mga lathalaing ng lunsod ay makukuha kapag hiniling sa mga angkop na format para sa mga taong may kapansanan. Kung kailangan mo ng akomodasyon upang makadalo o lumahok sa pagpapalibog na ito dahil sa isang kapansanan, makikipag-ugnayan bago ang pagpapalibog kay Sullina Sanchez, Housing Finance Analyst, sa (707) 429-7723, o ssanchez@fairfield.ca.gov.
DPA 00029308
Published: June 1, 2019



CITY OF FAIRFIELD

Founded 1856

Incorporated December 12, 1903

City Manager's Office

CITY MANAGER'S OFFICE
Quality of Life Division

Home of
Travis Air Force Base

August 9, 2019

COUNCIL

Mayor
Harry T. Price
707.428.7395

Vice-Mayor
Pam Bertani
707.429.6298

Councilmembers
707.429.6298

Catherine Moy

Chuck Timm

Rick Vaccaro

• • •

Interim City Manager
Sean Quinn
707.428.7400

• • •

City Attorney
Gregory W. Stepanich
707.428.7419

• • •

City Clerk
Karen L. Rees
707.428.7384

• • •

City Treasurer
Arvinda Krishnan
707.428.7036

DEPARTMENTS

City Manager's Office
707.428.7400

• • •

Community Development
707.428.7461

• • •

Finance
707.428.7036

• • •

Fire
707.428.7375

• • •

Human Resources
707.428.7394

• • •

Parks & Recreation
707.428.7465

• • •

Police
707.428.7362

• • •

Public Works
707.428.7485

Cornelia Kidney, Financial Analyst
San Francisco Regional Office
US Department of Housing and Urban Development
One Sansome Street, Suite 1200
San Francisco, CA 94104-4430

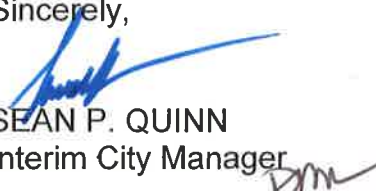
**Re: Submittal – SF-424, SF-424D and Certifications for City of Fairfield
CDBG Annual Action Plan for -FY 2019-2020**

Dear Cornelia,

Enclosed you will find the executed SF-424, SF-424D and appropriate certifications for the CDBG Annual Action Plan for FY 2019-2020.

Please let me know if you have any questions. You can contact my office through Dawn La Bar at 707-428-7749 or dlabar@fairfield.ca.gov.

Sincerely,


SEAN P. QUINN
Interim City Manager

Attachments:

- SF-424
- SF-424D
- Executed Certifications

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/29/2018"/>	4. Applicant Identifier: <input type="text" value="B-17-MC-060027"/>	
5a. Federal Entity Identifier: <input type="text"/>		5b. Federal Award Identifier: <input type="text"/>
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="CITY OF FAIRFIELD"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-6000331"/>	* c. Organizational DUNS: <input type="text" value="0400100190000"/>	
d. Address:		
* Street1: <input type="text" value="CITY MANAGER'S OFFICE"/>	<input type="text"/>	
Street2: <input type="text" value="1000 WEBSTER STREET, 4TH FLOOR"/>	<input type="text"/>	
* City: <input type="text" value="FAIRFIELD"/>	<input type="text"/>	
County/Parish: <input type="text"/>	<input type="text"/>	
* State: <input type="text" value="CA: California"/>	<input type="text"/>	
Province: <input type="text"/>	<input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	<input type="text"/>	
* Zip / Postal Code: <input type="text" value="94533-4836"/>	<input type="text"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="CITY MANAGER'S OFFICE"/>	Division Name: <input type="text" value="QUALITY OF LIFE"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="DAWN"/>	<input type="text"/>
Middle Name: <input type="text" value="M."/>	<input type="text"/>	
* Last Name: <input type="text" value="LA BAR"/>	<input type="text"/>	
Suffix: <input type="text"/>	<input type="text"/>	
Title: <input type="text" value="SPECIAL PROJECTS MANAGER"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="707-428-7749"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="DLABAR@FAIRFIELD.CA.GOV"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ENTITLEMENT GRANT

*** 12. Funding Opportunity Number:**

B-17-MC-06-0027

* Title:

CDBG

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**


FY 2019-2020 CDBG ANNUAL ACTION PLAN FOR CDBG ENTITLEMENT FUNDS

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="CA-003"/>	* b. Program/Project: <input type="text" value="CA-003"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2019"/>	* b. End Date: <input type="text" value="06/30/2020"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="830,469.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="495,819.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,326,288.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/>	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: <input type="text" value="Mr."/>	* First Name: <input type="text" value="SEAN"/>
Middle Name: <input type="text" value="P."/>	
* Last Name: <input type="text" value="QUINN"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="INTERIM CITY MANAGER"/>	
* Telephone Number: <input type="text" value="707 428-7399"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="SQUINN@FAIRFIELD.CA.GOV"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="8/8/19"/>

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant:, I certify that the applicant:


1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous Edition Usable

Authorized for Local Reproduction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Sean P. Quinn, Interim City Manager
APPLICANT ORGANIZATION City of Fairfield	DATE SUBMITTED 08/09/2019

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official


Date

Sean P. Quinn, Interim City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) FY 2019-2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official *DM*

8/8/19

Date

Sean P. Quinn, Interim City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official *DM*

8/2/19

Date

Sean P. Quinn, Interim City Manager
Title