



Golf Advisory Board Special Meeting Agenda  
May 5, 2022  
4:00 - 5:30 p.m.  
Dunnell Nature Center

**GAB Members:**

Carol Hummel (Chair)  
Jack Daly (Vice Chair)  
Dennis Spiller (Secretary)  
Terri Cameron  
Tom Ebert  
Gary Sigel  
Lesley Stewart

**Parks & Recreation Staff:**

Kristina Chamberlin, Director  
Angie Reuter, Administrative Assistant

1. Call to Order
2. Approve Minutes from March 24, 2022, Special Meeting
3. Public Comment
4. Adopt Board Meeting Schedule
5. Adopt Board Term Adjustment
6. Golf Cart Lease
7. Overview of Dynamic Pricing
8. Kemper Update
9. SRI Update
10. Review Role of Board
11. City Update
12. Future Agenda Items



## Golf Advisory Board Meeting Item #4

### Proposed 2022 Meeting Schedule

May 5, 2022

August 4, 2022

November 3, 2022

4:00-5:30pm at Dunnell Nature Center



## Golf Advisory Board Meeting Item #5

### Proposed Term Adjustment

| Affected Members: | Term Expires: |
|-------------------|---------------|
| Lesley Stewart    | 12/31/2022    |
| Carol Hummel      | 12/31/2024    |

| Unaffected Members: | Term Expires: |
|---------------------|---------------|
| Tom Ebert           | 12/31/2022    |
| Jack Daly           | 12/31/2023    |
| Gary Sigel          | 12/31/2023    |
| Dennis Spiller      | 12/31/2023    |
| Terri Cameron       | 12/31/2024    |



## Golf Advisory Board Meeting Item #10

### Roles & Responsibilities:

While day to day operation is led by the city's contract management service provider, the Fairfield Golf Advisory Board plays a critical role in representing the community's interest with respect to safeguarding and ensuring access to the golf course and related facilities. This is accomplished through an objective perspective as both golf participant and advocate of furthering the City's mission and goals for expanding programming and general use of the public facilities.

The primary role of the advisory board is to assist in the promotion and development of golf in the community and encourage golf awareness, participation, and support for both Rancho Solano and Paradise Valley Golf Courses.

As required, responsibilities include:

Assist with prioritizing capital improvement projects

Review and recommend proposed fee adjustments

Provide observation and make recommendation to the department regarding operations and maintenance of the municipal golf courses

Suggest and/or review proposed modifications to the Golf Operating Manual

Suggest and/or review various proposed policy and procedures

Serve as volunteers at signature golf course fundraising events

Advocate use of facilities – public and private events, activities, and programming

#### Officers:

The Board shall select a Chair and Vice Chair from among its members to serve as the leadership of the Board. The Director's designee shall serve as Secretary of the Board.

#### Duties of the Chair

The Chair is responsible for conducting the Board's meetings in an orderly and fair manner and assuring that minority opinion may be expressed and that the majority is allowed to rule. The Chair shall decide all points of order or issues of procedure unless otherwise directed by a majority of the Board in session at the time. The Chair shall consult with the Director to determine items to be placed on the agenda of any regular meeting.

#### Duties of the Vice Chair

The Vice Chair shall preside in the absence of the Chair and shall assume all the duties of the Chair. In the event that both the Chair and the Vice Chair are absent at a meeting, an acting chair shall be selected by a majority vote of those members present.

#### Duties of the Secretary

The Parks and Recreation Director's designee for Secretary shall serve the Board.

The Secretary shall prepare the agenda, keep or cause to be kept a full and true record (minutes) of all meeting of the Board, shall be the custodian of all documents and written materials belonging to the Board and shall issue notices of meeting and calls for special meetings.