



**CITY OF FAIRFIELD
HOUSING SERVICES DEPARTMENT
CDBG ADVISORY COMMITTEE
WEDNESDAY, May 18, 2022,
3:00 P.M. VIA TELECONFERENCE**

MINUTES

CALL TO ORDER

Committee Chair, Rheonna Reese, called the meeting to order at 3:00 p.m.

ROLL CALL

Present members were Member Shawn Smith, Member Harriet Stricklen, Member Tina Werblin, Member Alesia Thomas, Member Rheonna Reese, and Member Jacob Francisco. Absent: Member Melinda Nestlerode.

Staff present:

LaTanya Terrones

MEMBER REPORTS

There were no member reports received

PUBLIC COMMENTS

There were no public comments received.

CONSENT

1. Approval of meeting minutes from February 8, 2022

Member Werblin made a motion to approve the meeting minutes. Member Thomas seconded the motion. By roll call vote the motion carried with members Werblin, Thomas, and Reese approving and members Smith and Francisco Abstaining.

NEW BUSINESS

1. Introduction of new members

Members Smith and Francisco introduced themselves to the committee as the newly appointed Planning Commissioner and Youth Commissioner, respectively.

2. CDBG funding allocation

Staff gave an update to the committee regarding the CDBG funding cycle and reminded them of the priorities set by City Council. Staff provided the Committee with the scores from the applications that the committee scored in February 2022. CDBG funding for FY 22-23 is \$794,520 with 15% going to public service, 20% going to CDBG Administration and the remainder of the funds going to non-public service activities. The committee was informed by staff that Shelter Inc. has decided to rescind their application if they cannot receive the full amount of funding they requested of \$110,000.

Member Reese made a motion to decline to provide funding to Pal. Member Jacobs seconded the motion. The motion did not carry with Members Thomas and Werblin declining, member Stricklen abstaining, and members Smith, Reese and Francisco approving.

The Committee discussed different funding models to fund the CDBG applications. Before voting on a funding model, staff informed the Committee that it received a message from the City of Fairfield Homeless Services Division that they would like to rescind their application if they cannot receive \$25,000 in funding. The Committee accepted the rescinding of the application.

Member Werblin made a motion to approve the following funding model for the public service projects:

| Name of Organization | Amount funded |
|---------------------------------------|----------------------|
| Our Lady Mount Carmel | \$10,000 |
| Meals on Wheels | \$30,000 |
| The Leaven | \$14,428 |
| Empowered Aging | \$12,750 |
| Lions Center for the Blind | \$13,000 |
| City of Fairfield Parks & Recreation | \$11,000 |
| Housing and Economic Rights Advocates | \$10,000 |
| Police Activities League | \$10,000 |
| Napa Solano Sane Sart | \$8,000 |
| Total | \$119,178 |

Member Francisco seconded the motion. The Motion carried with member Smith opposing.

The committee discussed a contingency plan in case any of the applicants declined the allocated funding. Member Francisco made a motion if any organization that scored below 85 wishes to decline their application, the allocated funding from that applicant will be reallocated to the other applicants that also scored below 85.

Member Werblin seconded the motion. The motion failed with Member Smith, Member Thomas, and Member Reese opposing.

Member Smith made a motion for a contingency plan If any organization rejects their allocation, then their allocated amount is equally distributed amongst the other public service projects that have a score above 85.

Member Reese seconded the motion. The motion carried unanimously.

The Committee reviewed the non-public service applications for scoring. Member Reese made a motion to approve the City of Fairfield Public Works Department to receive \$516,438 for the Linear Trail lighting project. The motion was seconded by Member Francisco. The Motion carried unanimously.

The Committee reviewed information for the Housing Rehabilitation Program. Member Francisco motioned to approve \$350,000 of the Housing Revolving Loan fund to be used for Homeowner Rehabilitation. Member Reese seconded the motion. The motion carried

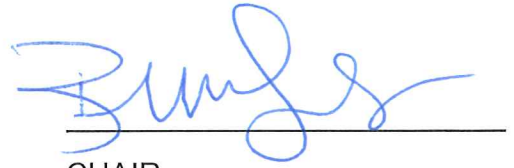
unanimously.

ADJOURNMENT

The meeting was adjourned at 4:48 p.m.

La Tanya Terrones

SECRETARY

A handwritten signature in blue ink, appearing to read "Zuniga", written over a horizontal line.

CHAIR