



# Fairfield Police Neighborhood Watch Block Captain Registration Form



Name: \_\_\_\_\_ Date of Application/Renewal: \_\_\_\_\_

Address: \_\_\_\_\_ Fairfield, CA Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Best time to reach you: \_\_\_\_\_

What year did you become a Block Captain? \_\_\_\_\_

Why did you become a Neighborhood Watch Block Captain?

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What are the major concerns in your neighborhood?

- Crimes of Opportunity (Break-Ins)
- Code Enforcement Complaints
- Illegal Parking Issues
- Public Work issues (Street Lights)
- Homeless/Transient problems

Additional Comments:

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Which days and times are best for a watch meeting?

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## REQUIREMENTS OF A BLOCK CAPTAIN

Neighborhood Watch is an organization with high standards. When a criminal sees a Neighborhood Watch sign in the neighborhood, he or she should be assured people living in the area are committed to looking out for each other and keeping their community safe by reporting criminal activity to the police. While you work with your neighbors to take away any opportunity of crime occurring in your neighborhood, there are certain tasks required to be a successful Block Captain. Block Captains are the direct liaison to the Fairfield Police Department by communicating with the PD Neighborhood Watch Coordinator. Remember to consider finding someone to partner with you in keeping on task with the following responsibilities:

- Be your group's contact for the Fairfield Police Department
- Hold at least one Neighborhood Watch meeting per year in addition to National Night Out (the 1st Tuesday in August).
- Encourage neighbors to look out for each other and report suspicious activity directly to the police immediately. Residents know best what is unusual in their neighborhood.
- Inform your neighbors of crime and safety information obtained from the Neighborhood Watch Coordinator
- Suggest neighbors visit [crime mapping](#) for information about crime on your street or in your neighborhood.
- Recertify your Neighborhood Watch Group by updating the list annually. Recertification requires Block Captains to inform the Coordinator of any new neighbors in your group (names, addresses, phone numbers).
- Encourage neighborhood get-togethers\*; check in on one another.
- Help plan/organize National Night Out and other neighborhood group activities (Clean-ups, Garage Sales, Movie nights).
- Block Captains must maintain communication with the PD Coordinator quarterly (January, April, July, October).
- If you are unable to continue your role as a Block Captain, attempt to locate a successor and inform the PD coordinator.

**Participant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

For information about the Neighborhood Watch Program, call (707) 428-7673 or e-mail  
Nicole Russo at [nrusso@fairfield.ca.gov](mailto:nrusso@fairfield.ca.gov)