



CITY OF FAIRFIELD

Incorporated December 12, 1903

Community Development Department

FAIRFIELD HOUSING AUTHORITY
1525 Webster St. Suite A
Fairfield, CA 94533-4883

Phone: 707.428.7392
TDD: 707.425.8143
FAX: 707.425.0512

OUTGOING PORTABILITY REQUEST

PORTABILITY PROCESS

Before we can send your portability packet to the new Housing Authority, we must contact them by fax to complete and return the Receiving Housing Authority Data Form for our files. We will fax this form within 24 hours of receiving your request, but we cannot control the time it will take for them to return the form back to us.

FAMILY INFORMATION

Head of Household Name: _____

Current Address: _____

Telephone: _____

What date do you expect to terminate your lease in Fairfield?

RECEIVING HOUSING AUTHORITY (WHERE ARE WE SENDING YOUR FILE?)

We can mail your file, or you can hand-carry a sealed packet - if it is allowed by the receiving agency. We can not fax your documents. Please also be aware that it may take 7-10 days to process you packet for portability.

Housing Authority Name and contact name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Fax: _____

CERTIFICATION

I have read and understood the information provided in this notice.

Head of Household Signature: _____ Date: _____

For any questions regarding portability, please contact us at portability@fairfield.ca.gov

If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact the housing authority.

NONDISCRIMINATION

City of Fairfield Housing Authority prohibits discrimination in employment, services, and activities on the basis of race, color, creed, religion, sex, ancestry, familial status, marital status, national origin sexual orientation, age, disability, source of income or other legally protected status. FHA affirms its commitment to equal opportunity and equal access to services. For additional information, contact the Housing Division Manager at 707-428-7391.

