1. Go to <u>www.fairfield.ca.gov/recreg.</u>



 Click the yellow "Sign In/Up" button to login to your account. All current LAS families have existing accounts, you DO NOT need to create an account. If you need your login information, please contact the registration office at (707) 428-7435 or at <u>classes@fairfield.ca.gov</u>.



3. Click on the activities tab in the top banner of the webpage.



4. Search for "LAS" in the search bar at the top of the webpage.

Home > Activity search		
Activity search		
Q LAS	0	Search
When Where Who Activities		

5. Select the class that you are interested in from the results listed. Please note that during the priority registration period you will only be able to register your child for the program they were registered for in the 2022/23 school year. If you would like to register for a different school, you can do so during open registration, which begins June 20, 2023.

Suisun Valley LAS 5-Day 🖲	More (11) 🗸
August 16, 2023	

6. Select the "More (11)" drop down list and select the "Enroll Now" button for the month of August to begin the enrollment process. Please note that you are required to sign up for all 11 months in order to complete the enrollment process and you must enroll in month order (i.e. August, September, October, etc.).



7. Select the particpant for the dropdown list in the "Who are you enrolling?" dialog box.

Who are you enrol	ing? 🔨	
Participant *	Select participant	•

8. If registering more than one child for the same class, click the "Register another participant" link under the "Add to Cart" button. If not, click the "Add to Cart" button. Please note that the other child must have been a 2022/23 participant to be enrolled online, if not they must be enrolled IN PERSON during the sibling registration week (June 12-15).



9. Repeat steps 4-8 until you have added all 11 program months to your cart and select the blue "My Cart" button in the top right of the webpage."



10. Review the items in your cart to ensure you have enrolled your child(ren) into all 11 program months. Select/Deselect the "Use Payment Plan" button for the classes you would like to enroll in. For families that would like to utilize the payment plan option, payments will be collected automatically on the 20th of every month prior to the start of the monthly sessions (i.e., September's payment will be processed on August 20th). There is no payment plan option for the month of August, payment will be collected at the time of enrollment.

			Order Summary	
Jose	oh Doe UD ti tem	i, \$3,325.00 in total.	Subtotal	\$3,325.0
Suisun Valley 5-Day	May - 7776	\$341.00 ¥	Deferred to Payment Plan	-\$3,155.00
	,		Due Now	\$170.00
		e .	Enter coupon code	Арріу
Use Payment Plan	S Payment Plan 🔹			
By selecting this plan, you ag	ree to make payments as schedule	d below.	Check out	
Due date		Amount due		
APR 20, 2024		\$341.00		
APR 20, 2024		\$341.00 Total \$341.00		
APR 20, 2024	March - 7775	\$341.00 Total \$341.00 \$341.00 ~		
APR 20, 2024 Suisun Valley 5-Day	March - 7775	\$341.00 Total \$341.00 \$341.00 ¥		
APR 20, 2024 Suisun Valley 5-Day ACTIVITY Use Payment Plan LA	March - 7775 S Payment Plan V	534100 Total \$34100 \$341.00 ♥ & ■		
APR 20, 2024	March - 7775 S Peyment Plan •	\$341.00 Total \$341.00 ❤ \$341.00 ❤ d below.		
APR 20, 2024	March - 7775 S Payment Plan • ree to make payments as schedule	534100 Total \$34100 ❤ \$341.00 ❤ & @ d below.		
APR 20, 2024 Suisun Valley 5-Day CTIVITY Use Payment Plan [A build by selecting this plan, you ag Due date FEB 20, 2024	March - 7775 S Payment Plan • See to make payments as schedule	534100 Tetal \$34100 ♥ \$341.00 ♥ d baloe: Ameunt due \$34100		
APP 20, 2024 Sulsun Valley 5-Day ACTIVITY Use Payment Plan Lk y selecting the plan, you ag Dow dee PEB 20, 2024	March - 7775 S Payment Plan • exe to make payments as schedule	534100 Tecal \$34100 \$341.00 &		
ARR 20, 2024 Suitsun Valley 5-Day KCTIVITY Use Payment Plan LA y selecting this plan, you ag bac dea FEB 20, 2024 Suitsun Valley 5-Day	March - 7775 S Payment Plan - ere to make phyments as schedule June - 7774	\$341.00 Total \$341.00 \$341.00 \$341.00 & # # # # \$341.00 Total \$341.00 Total \$341.00 \$170.00		
ARR 20, 2024 Suisun Valley 5-Day CCTVITY Use Payment Plan Lk by selecting the plan, you age Decision Suisun Valley 5-Day CCTVITY	March - 7775 Spymet Plan • es to make payments as schedule June - 7774	534100 Total 544100		
APR 20, 2024 Suisun Valley 5-Day ACTIVITY Use Payment Pan ILA Use Payment Pan ILA Use Payment Pan Jour age Due dee FEB 20, 2024 Suisun Valley 5-Day ACTIVITY	March - 7775 SPymer Pan •) ee to make pyment as schedule June - 7774	534100 Test 534100 \$34100 \$ 0 below.		

11. Review and agree to all the waivers under the "Waiver" section at the bottom of the webpage. Enter your initials.

Waiver
Required fields are marked *
Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the checkout process.
 I have read and agree to General Program Waiver [Activity Enrollment: Sulsun Valley 5-Day August - 7770].
I have read and agree to Waiver.

12. Click the blue "Check out" button in the top right section of the webpage.



13. Select a method of payment, enter the credit card/bank information and billing address. Please note that the method of payment selected will be used for all payment plan payments.



- 14. After you have entered your payment information and verified that it is correct click the blue "Pay" button on the right side of the webpage.
- 15. You will then be prompted with an ACTIVE ADVANTAGE offer. You are NOT required to agree to the offer. This offer is not affiliated with the City of Fairfield, therefore if you agree and enroll in the membership the City will not be able to refund the \$89.00 membership fee. So, if you do not want to be charged, please select "No Thanks".

Konse Kosantage Memberenth Dinnig	
Why am I venifying my credit card inho? Inhea you canol prior to the end of the 30 day free thid parts which we will externalically charge to the serve credit card tak current membership fee, which we will actornatically charge of	et, we will automatically entered your member banelis for a full year from the end of the Intel period for 380.05 et before. Thereafter, unless concealer, your mentionelity automatically reveals for 1-year periods at the ther- the beginning of each new membership year to the same credit card.
I HAVE READ, UNDERSTAND, AND AO AUTHORIZE ACTIVE TO CHARGE TH THE TERMS DESCRIBED ABOVE UNIT	SREE TO THE ACTIVE ADVANTAGE OFFER AND BILLING TERMS AND E ANNUAL MEMBERSHIP FEE OF \$89.95 TO THE CARD LISTED BELOW ON LESS I CANCEL.
Membership For:	
Credit Card:	
Enter your email address:	

16. After you have declined the Active Advantage offer, you will be taken to an order confirmation screen that depicts the information for all your program enrollments.

Suisun Valley 5-Day March - 7775 ACTIVITY PRYMENT PLAN	\$341.00
Suisun Valley 5-Day June - 7774 ACTIVITY FINIMENT FLAN	\$170.00
Suisun Valley 5-Day April - 7769 ACTIVITY PAYMENT PLAN	\$341.00
Suisun Valley 5-Day February - 7772 ACTIVITY PAYMENT PLAN	\$341.00
Suisun Valley 5-Day January - 7773 ACTIVITY PAYMENT PLAN	\$341.00
Suisun Valley 5-Day December - 7771 ACTIVITY PAYMENT PLAN	\$257.00
Suisun Valley 5-Day November - 7777 ACTIVITY PAYMENT PLAN	\$341.00
Suisun Valley 5-Day October - 7778 ACTIVITY PAYMENT PLAN	\$341.00
Suisun Valley 5-Day September - 7780 ACTIVITY PRYMENT PLAN	\$341.00
Suisun Valley 5-Day August - 7770 ACTIVITY	\$170.00